



Communicable Disease Unit  
Public Health Division  
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Stefan Johansson  
Director

Mark Gordon  
Governor

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February 12, 2024

Ref: PHSS-2024-166

Wyoming AIDS Assistance  
Scott Cheney  
1535 Palmer Dr. #410  
Laramie, WY 82070

Dear Scott,

The Wyoming Department of Health Communicable Disease Unit is pleased to reimburse funds applied for through the Communicable Disease Prevention Program Funding Opportunity.

This is a reimbursement for funding which will address communicable disease prevention education and testing up to the amount of \$1,499.00.

The purpose of this letter is to set forth the terms and conditions by which the Communicable Disease Unit shall provide funding for advertising, printing, and testing materials at the 2024 HIV prevention education and testing event. The cost of dressing rooms, hospitality rooms, or food/beverage rooms, food, beverages, gift cards, and electronic devices are not allowable. All advertisements under this funding must be approved by CDU prior to publishing. Other restrictions may apply.

The CDU Funding Opportunity Evaluation form is due within 30 days after the event and no later than July 31, 2024. Invoice and receipts for reimbursement of approved expenses must be submitted to the CDU Prevention Program Manager no later than July 31, 2024. Reimbursement will not be processed until all of the above criteria have been met. The funding reimbursement shall be in effect until July 31, 2024, after this date, these funds, if not executed or returned to the Communicable Disease Unit, shall become null and void.

If you need assistance, please contact Leslie Fowler at [leslie.fowler@wyo.gov](mailto:leslie.fowler@wyo.gov) or (307) 777-3562.

Sincerely,

A handwritten signature in blue ink that reads "L. Fowler".

Leslie Fowler, Manager  
Prevention Program  
Communicable Disease Unit  
Public Health Division

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