

# 2024 CDU Funding Opportunity Application

CDU Funding Opportunity applications for training, conferences registration, and supplies may be paid for up front by CDU. Other items such as travel, testing event space rental, and advertising will be reimbursed to the entity once the Funding Opportunity Evaluation Form, invoices, and receipts are received by CDU.

Food, beverages, gift cards, and electronic devices are not allowable. All advertisements under CDU Funding Opportunities must be approved by CDU prior to publishing. Other restrictions may apply.

The CDU Funding Opportunity Evaluation form is due within 30 days after the activity.

An invoice and receipt(s) for CDU Funding Opportunities that will be reimbursed must be submitted to the CDU Prevention Program Manager within 30 days of the activity and no later than December 31, 2024.

Please review the CDU Funding Opportunity guidance on the CDU Prevention webpage.

Email \*

scottcheney@gmail.com

County \*

Albany



Entity Type \*

LGBTQ+ Organization



Entity Name \*

Wyoming AIDS Assistance

Primary Contact Name \*

Scott Cheney

Phone Number \*

(307) 670-1762

Street Address \*

P.O. Box 674

City \*

Laramie

Zip Code \*

82073

Type of Activity \*

- Advertising
- Education, Training, Conference
- Prevention Supply Distribution
- Harm Reduction
- Testing Event

Focus Population \*

Select all that apply

- MSM
- Youth/Young Adults
- HIV/STD/Hepatitis Positives
- People who use/inject drugs
- LGBTQ+
- Uninsured
- Racial & Ethnic Minorities

Estimated Number of People Served \*

(ex: county or city population, number at event, number of students, etc)

400

### Activity Proposed \*

REMINDER: Food, beverages, gift cards, and electronic devices are not allowable. All advertisements under CDU Funding Opportunities must be approved by CDU prior to publishing. Other restrictions may apply.

Drag Queen Bingo, our annual fundraiser, employs prevention messages and information throughout the event. Our plan is to educate the attendees about HIV/AIDs as well as safe sex practices and prevention while providing the perfect opportunity to encourage testing, knowing your status, PrEP, and prevention. These messages are presented leading up to the event and throughout the night of the event in addition to condom distribution, prevention literature, and free HIV testing conducted by Albany County Public Health.

### Proposed Date \*

Must be in 2024

April 27th, 2024

### Goal \*

Our first goal is to provide an event that increases the attendee's availability to HIV testing and education. We create a fun environment in which to learn and know their status in an environment that is non-judgmental and free of stigma. Our second goal is to have a successful fundraising event that raises funds for the Client Assistance Fund and increases knowledge and awareness of what we do and how we help. And finally, we have the goal that attendees leave the event knowing more than when they arrived about a variety of topics including testing sites, safe sexual practices, the importance of knowing their status, and the benefit of Wyoming AIDS Assistance to the community.

### Impact Statement \*

How will this activity address the need(s) of the population and meet your stated goal?

The target for Drag Queen Bingo is multifaceted. We target people over the age of 18, but they come from all walks of life including MSM, HIV/AIDS positive, college-aged students, general public, and community members. Advertising is conducted primarily via social media in order to reach these target populations as well as our community members in the more rural areas. To date, the money that we have raised has assisted HIV/AIDS positive people with their medical, dental, vision, housing, and mental health care costs. We have raised over \$380,000 that has helped countless people avoid eviction, purify their water, and pay for expenses that insurance or other assistance programs don't cover, supporting positive individuals and contributing to their overall health.

### One measurable outcome \*

Examples: # of people served or attended, #tested, % decreased or increased over specific time period, pre/post survey results, etc

At the event we will disseminate an evaluation to all participants and these will be collected at the end of the night. We have found that we do get a good response from the attendees. This form is designed to collect information about participants as well as delivery of information and change in behavior. Specifically, we hope that 25% of all attendees fill out the evaluation and, of those received, 40% report that they learned during the event and will strive to know their status.

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### Total Funding Amount Requested \*

MAX \$1,499

1499

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### Itemized budget

Name of item, price of each item, desired quantity of each item, total for that item.

#### Example 1

ONE Classic Select Condoms, \$0.50 each, 1,000 condoms, total \$500.00

Condom cases, \$1.00 each, 50 cases, total \$50.00

KnoWyo chap stick, \$1.15 each, 100 chap sticks, total \$115.00

Test event space \$100.00

Newspaper advertising \$75.00

Social media advertising \$75.00

Total \$915.00

#### Example 2

STD Conference registration \$100.00

Airfare \$300.00

Lodging \$100 per night, 5 nights, total \$500.00

Meals and Incidentals \$50 per day, 4 days, total \$200.00

Luggage fee \$15.00 each flight, 2 flights, \$30.00

Parking \$10 per day, 5 days, total \$50.00

Taxi \$25 per trip, 2 trips, total \$50.00

Mileage for personal vehicle \$0.50 per mile, 100 miles, total \$20.00

Total \$1,250.00

Itemized Budget (see above) \*

Ballroom Rental: \$1,499

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Itemized funding for this activity from other sources, if applicable.

Example 1

Not applicable

Example 2

County Commissioners \$50.00

YMCA \$50.00

Total \$100.00

Itemized funding for this activity from other sources (see above) \*

N/A

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Does your organization have a whistleblower policy in place? \*

Yes

No

Does the organization have a retention policy in place? \*

Yes

No

Have any policy or procedures at your organization changed since the last funding opportunity you submitted? \*

Yes

No

Has your organization had a lawsuit(s) filed against them within the last 5 years? (such as EEO, DBE, contractor suing for payment) \*

Yes

No

Has any of the staff been arrested, convicted of a felony or are currently under criminal investigation. \*

Yes

No

Does your organization have a conflict of interest policy in place (pursuant to 200 CFR 200.112)? \*

Yes

No

Does the organization have any violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award? \*

Yes

No

Does your organization have a financial management system in place to track and record program expenditures (Examples: QuickBooks, Visual Bookkeeper, Peachtree, or a Customer Proprietary System)? \*

Yes

No

Does your organization's accounting system identify the receipts and expenditures of program funds separately for each award? \*

Yes

No

Does your organization have a time and accounting system to track time and expenditures by cost objective? \*

Yes

No



Does the organization maintain appropriate internal controls? (Reconciliation checks and balances are in place, duties are segregated, the final approval for payment is made by a different individual than the check/warrant signer) \*

Yes

No

Does the organization maintain appropriate capital asset tracking: \*

Maintains a detailed capital asset record system, inventory counts verified by individuals independent of those in charge of inventory records, physical inventory is taken once every two years and reconciled to detailed capital asset records) and inventory records contain the following:

- Description
- I.D. number
- Acquisition Date
- Cost
- Federal Percentage
- Grant Number
- Location
- Use and Condition
- Disposition Action
- Vested Title
- Useful Life

Yes

No

Comments:

We are an entirely volunteer run 501c (3) non-profit agency. We do not have employed staff for the organization. If you deem that we need to implement more policies and procedures in order to continue receiving CDU funding then we will do so as we greatly value this partnership and desire it to continue.

I have reviewed the current CDU Funding Opportunity Guidelines. \*

Yes

I understand that I must submit the CDU Funding Opportunity Evaluation Form within 30 days after the activity is complete and no later than December 31st, 2024. \*

Yes

I understand that an invoice and receipt(s) for CDU Funding Opportunities that will be reimbursed must be submitted to the CDU Prevention Program Manager within 30 days of the activity and no later than December 31, 2024. \*

Yes

You will receive a copy of your application via email after you click submit, you will need your copy to complete the Funding Opportunity Evaluation Form.

This form was created inside of State of Wyoming.

Google Forms